

Goodnow Library Trustee Meeting
October 7, 2014

Attendance: Nancy Hershfield (Chair), Robert Iuliano, Barbara Pryor, Carol Hull, Sarah Sogigian (secretary), Esmé Green

Absent: Lily Gordon

Call to Order: Nancy called the meeting to order at 7:37 PM.

Approval of minutes as corrected:

7/14-motion to approve made by Carol, seconded by Barbara

8/14-motion to approve made by Carol, seconded by Barbara

9/14-motion to approve made by Carol, seconded by Barbara

Director's report:

Budget Update: Esmé and staff, Barbara, Bob and Nancy met with Maureen Valente and Maryanne Bilodeau to discuss funding. They shared a snapshot of the Goodnow Library services and opening hours and offered some solutions. Andrea, our town Treasurer, noted there was an outstanding problem with our opening hours, and raised concerns over the safety of our employees.

Maureen, Esmé, and Barbara also presented to the Finance Committee, who voted unanimously to transfer \$10,080.00 to hire a 4th position for evening coverage.

The next step is to provide a 2-3 year proposal and justification for the FY16 Budget Session.

It was noted that we are 1/4th of the way through the fiscal year and that 24% of our budget is spent; we are on the appropriate track.

Personnel:

Facilities- the carpet on half of the 1st floor will happen on October 18 and 19. The library will close at 1PM on October 18, and reopen on October 20. Flooded baseboards will also be fixed. The water heater was also replaced. Esme reports that she had an orientation with the security company. Cameras are now installed and the training is forthcoming.

Staff Appreciation-Sarah suggested that the Trustees celebrate the staff and their accomplishments over the past year. Esmé will consult with staff and report back at the November meeting.

Foundation report-

The 2015-2017 Foundation Strategic Plan passed unanimously. They hosted their 1st of 4 parenting lectures, which was hugely successful. 50 people attended. The Foundation Board is focusing on a Year End Appeal. There are also 109 registrants for the annual event on October 25. Raffle Baskets will be put out in the library this week. There will also be a 50/50 raffle at the event.

Trust Funds-

The Selectman voted to allow the library \$25,000.00 of the funds.

Time Capsule-tabled discussion until November meeting.

Adjournment at 8:45 PM- Bob made the motion, Nancy seconded.

Respectfully Submitted,

Sarah Sogigian
November 3, 2014