

Goodnow Library Board of Trustees
Minutes
Tuesday, June 7, 2016, 7:00pm
Historical Room, Goodnow Library, 21 Concord Road

Attendance: Alan Gordon, Lily Gordon, Esmé Green, Robert Iuliano, Susan Johnson, Barbara Pryor, Marie Royea.

Bob called the meeting to *order at 7:05pm*. Bob opened the discussion of who would be chair and vice-chair. Typically, the vice-chair moves into the chair position and a vice-chair is elected. Barbara made a motion to elect Bob as chair. Seconded by Lily. So voted. Lily then made the motion to elect Barbara as vice-chair. Seconded by Bob. So voted. Lily made a motion to accept the minutes of the May meeting. Seconded by Alan. So voted.

Director's Report

Financial Report, transfer request: It being the final days of the fiscal year, almost all lines in the budget are spent down to zero. The exception being the salary line, which has a predicted surplus. Esmé requested and received a transfer of \$9,999 from that line to help cover the costs of the Community Room A/V upgrade.

Policy on smoking outside the library (vote): Esmé presented the board with a recommended change in the Acceptable Behavior policy to indicate that smoking is prohibited anywhere on library grounds. Alan made a motion to approve the change; seconded by Marie. So voted.

Massachusetts Library Association (MLA) Annual Conference report: Esmé thanked the trustees for their support in sending several staff to the MLA annual conference. As usual, it was a great learning, bonding and energizing experience. Some highlights were keynotes by Melanie Townsend Diggs, the manager of the branch at the center of the unrest that followed the funeral of Freddy Gray; and Garry Golden, a futurist, who explained what a futurist really is (no, they don't predict the future; they use data to predict trends) and how libraries will be impacted by those trends.

Discussion of capital items coming up in the next 5 years: moved discussion to the item in the agenda concerning the joint meeting with the Foundation.

Signature needed for Network Agreement to Minuteman: Esmé asked Bob to sign the membership agreement.

Trustees Report

Update on authority of elected town boards in relation to that of the town manager: Marie made a motion that the trustees review the draft written by the town manager and send it back to her. Seconded by Susan. So voted.

Review of Plaque/Naming policy draft (possible vote): the board reviewed the draft prepared by Barbara and Esmé. It was recommended that it be passed to the Foundation board for review as well. The guidelines for plaque specifics was also reviewed. Barbara and Esmé will bring the revision back to the September meeting for a possible vote.

Foundation Report

Joint meeting of the library trustees and foundation boards to discuss capital items: members of the trustees welcomed the Goodnow Library Foundation board members and introductions were made. Samantha gave an overview of the "Reimagining the Second Floor" project. The Foundation is happy to announce that they have a donor who will help with the construction required for the project. The team is working closely with the town Facilities director and an architect. The group also reviewed a spreadsheet listing many upcoming capital items and which entity would be responsible for each.

Old business- none

New Business- none

Any other items not known 48 hours in advance of the meeting: - none

Adjournment: Lily made a motion to adjourn at 8:42pm. Seconded by Susan. So voted.

Next meeting: September 6, 2016