## **Internet Access Policy**

The Goodnow Library recognizes the importance of electronic information to the educational, informational, cultural, and recreational needs of the community. To meet these needs, the Library offers full access to the Internet.

Wireless access provided by the Library is unsecured. Antivirus, security and privacy protection are the responsibility of the patron. Patrons using Library wireless access must comply with this Internet Access Policy.

The Goodnow Library cannot guarantee the accuracy, authority, or timeliness of the information available on the Internet. Patrons are advised to exercise caution in divulging personal information through direct electronic communications, as doing so can compromise personal safety and privacy.

Computers, like other library materials and services, are shared resources, and while Goodnow Library computers are available on a first come, first served basis, patrons are expected to limit their time on library computers while others are waiting.

Computers in the Children's Room are for the use of children and adults who are accompanying children. All others may be invited to use computers in the adult areas.

Users are required to use the Library's workstations in a responsible manner - respecting the integrity of the Library's hardware and software.

- 1. Please leave all equipment on. If a hardware or software problem develops, please contact the Library staff. Do not attempt to make adjustments yourself.
- 2. Please use the programs as installed by the Library. Do not install your own programs.
- 3. Please do not add, remove, alter, copy, or damage software, settings, or data. Do not add or delete bookmarks or links.
- 4. Please do not add, remove, alter, or damage hardware or hardware settings. (Portable USB "flash drives" may be attached to the computers.)

Materials obtained or copied on this computer network may be subject to copyright laws that govern making reproductions of copyrighted works.

The Internet may contain material of a controversial or mature nature that may be offensive or disturbing to some individuals and may not be appropriate for certain age groups. Full access to the Internet is compatible with the Library's endorsement of the Library Bill of Rights; Access to Electronic Information Services and Networks; and with the policies, goals, and objectives of this public library; however, viewing of certain materials in the Library may be considered improper in time, place or manner. The staff reserve the right to end an Internet session at any time if it is creating a disturbance.

Goodnow does not block or filter Internet sites. Parents may find that some information on the Internet is unsuitable for their children or does not reflect their personal values. As with other Library resources, parents (not Library staff) must assume responsibility for their children's use of this resource. Parents are strongly urged to discuss the Library's and their

Approved: 10/2011, 5/2018

own Internet rules and guidelines with their children.

Accessing material that meets the legal definition of obscenity is prohibited. Blatantly offensive materials constitute potential sources of sexual harassment to other patrons and to library staff and will not be tolerated. The use of Internet access through the Goodnow Library for illegal purposes or to transmit threatening, obscene, or harassing materials is also strictly prohibited.

Violation of any part of this policy may result in discipline including, but not limited to, loss of access to the computers and, in appropriate cases, exclusion from the library.

Approved: 10/2011, 5/2018