

Goodnow Library

Board of Trustees

Minutes

Tuesday, February 2, 2021, 6:30 p.m.

Recording of the proceedings can be found at sudburytv.org

Attendance: Alan Gordon, Lily Gordon, Esmé Green (sec.), Ingrid Mayyasi, Barbara Pryor, Marie Royea, Beth Whitlock (v. ch.)

Call to order and vote to approve minutes of the January 19, 2021 meeting: Ingrid called the meeting to order at 6:35pm. Esmé notified the board that the minutes were not done but would bring them to the March meeting.

Director's Report:

Financial Report: there is nothing unusual to report about this month's spending.

COVID-19 update: Esmé gave a review of items purchased with CARES Act funds. Some items will be useful later when the library will be able to allow members of the public in, and some are for now. Assistant director, Karen Tobin gave a demonstration of the people counter software that has been installed. Esmé went on to explain that while there is an eagerness from the public to reopen, this is a collaborative process with the town manager and health director. Right now, with our population and staffing, combined with the current COVID numbers, this is not the time to reopen. But that being said, we are always working on the plan for reopening as soon as it is safe to do so. Vaccinations for people 75 and older are beginning, but Sudbury will only be getting 100 doses per week. They are planning vaccination clinics and hope to have them underway by mid-February. Librarians are eager to get the vaccine as well, but the rollout is slow and there is a lot of competition. Another goal of the library staff is to complete a list of projects before reopening, such as finishing the signage project, interior painting and clean up of storage space. In addition, staff are working on relabeling, shelf-reading and other collection management tasks, such as pulling out the foreign films and creating a separate collection for them. Finally, preparation for summer reading will start early with the assembly of hundreds of kits.

Trustee Report:

Friends update: After the last meeting Esmé sent the letter from the Trustees to the officers, informing them of the board's decision and asking them to come get any belongings they wished to take. They got in touch and cleaned out the office and let Esmé know they were making arrangements to retrieve the books in the dungeon.

Foundation Report:

General Update: after fielding questions about the Trustees and Friends severing ties, the Foundation put out a statement of support for the Library. Be Bold events are continuing. They are working on looking for grants.

Nomination of Jill Rizzotti to the GLF Board: Jill is a lawyer, has run Sudbury Lacrosse for years, she is smart and engaged and the GLF board is really excited that she has agreed to serve on the board. Alan made a motion to approve Jill. It was seconded by Beth. Marie asked if Jill's appointment represented a full board. Jill makes ten, and a full board is thirteen. By a rollcall vote, the motion passed unanimously.

Old Business:

Staff Appreciation-update: Beth made a motion to expend \$1,229.40 from the Goodnow trust for fleece jackets for the staff. It was seconded by Marie. The motion passed unanimously.

Barton Repair-update: The restorer has picked up the piece and taken it for repair.

Office Supervisor: Interviews for the position are underway, and the tasks for the position have been divided up among various staff.

New business: none.

Any other items not known 48 hours in advance of the meeting: none.

Adjournment: Ingrid made a motion to adjourn at 7:02pm.

Next meeting: Tuesday, March 2, 2021 6:30PM